

August 5, 2014

**TO: PROSPECTIVE OFFERORS**

The Embassy of the United States of America, in Quito Ecuador, requires buying the following AV equipment:

Quantity	Description
1	240 GB Camera Memory
1	Module for Red Scarlett Camera (Professional Audio Hardware)
1	Module adaptor
1	Camera Stabilizer (indoors and outdoors production)

Vendors should have the equipment available for immediate delivery.

We will evaluate offers based on the best value to the US Government.

If you would like to be considered for this project, your quotation must be submitted in a sealed envelope marked "Quotation Enclosed – AV Equipment" to the Contracting Officer, Mr. Hunter Crowder, Embassy of the United States, Guayacanes N52-205 y Av. Avigiras, Quito Ecuador, **before 4:00 p.m. on August 19, 2014**. No quotations will be accepted after this time.

Direct any questions regarding this project to Jose Balseca, GSO Specialist [BalsecaJJ@state.gov](mailto:BalsecaJJ@state.gov) and/or Ana Jimenez, Procurement Agent, e-mail address: [JimenezAE2@state.gov](mailto:JimenezAE2@state.gov) in writing to same e-mail addresses.